

Ilketshall St. Andrew Parish Council

Minutes of 8th January 2024, 7.30 pm, held at the Village Hall

Attendees: Cllrs: R. Apps (vice chair) [RA], G. Godfrey (chairman) [GG], J. Harrison [JH], L. Ingham [LI], C. Ward [CW], and P. Ward [PW].

Total members of the public: 6.

Also in Attendance: T. Newby.

1. **Apologies** – None
2. **Declarations – Pecuniary and Other:** None
3. **Minutes** – confirmation and signing of the minutes of last meeting held on 30th October 2023. RESOLVED to approve the minutes as true proceedings of the 30th October 2023. Unanimously agreed.
4. **To consider Co-opting Councillor vacancies.** (standing item). No one has come forward yet, although there is some interest in the vacancy.
5. **Adjournment** – Standing orders will be suspended for Public Participation. For information only, total of 3 minutes per member.
 - Would it be possible to move the VAS machine further back towards 2 Rose Cottages. Look into the regulations for moving and siting. **Action [GG, CW, Tony]**
 - There has been a survey being conducted along the quiet lanes for additional passing places. LMC and Parish Council to inform the Suffolk County Council highways of our concerns. There was a meeting with RES and LMC, regarding the passing places, but LMC only manage the commons and do not own the Commons. There was a concern that the Parish Council could be ‘pre-judging the position’ before the planning application. But the Parish Council considered that getting involved with the safety of the Quiet Lanes and passing places, ‘without prejudice’, would be necessary. Could use the same wording as the letter from LMC to RES. Action AP to provide the wording of the letter they have sent. [RA]
 - Ditches were discussed, the ownership and the responsibility of the clearing of the ditches. Who is responsible and how can we force the owners to clear the ditches. This is more important now than ever, with the flooding.
 - Banters Lane is collapsing again. Residents to provide photos and location and the Clerk will log the report.
 - Mardle’s ditch and the history of this was discussed. The resident asked for volunteers to help clear the ditch out again. He had 3 volunteers from the meeting.
6. **Opportunity for District Councillor and County Councillor to speak.**
Resume Standing Orders. No District or County Councillors present. Their reports had been circulated to the parish council.
7. **To discuss any outstanding items from previous meetings not on this agenda.**
 - a. Update on Quiet Lanes. Still waiting for the installation of the post on Clarkes Lane. Action Clerk to chase up. [Clerk]

- b. Update on Defibrillator training. There were two training sessions, both were well attended. These sessions were used by other villages too.
- c. Update on the virtual meeting from Community Energy South, date to be booked. [RA]. There was a virtual meeting pm 14/12/23, members of the Parish Council and others were there. There are other interesting possibilities, ways forward for community support. RA to include in the next newsletter. [RA]
RA alerted Ringsfield and Barsham Parish Councils, no one attended. There are possibilities of wind farms if the solar farm is not successful. More access to grants, identifying the source of funding. The basis is that the village take responsibility of climate change an ecofriendly. Adopt lifestyle changes.
- d. RA attended the Suffolk Climate Change partnership day, to address climate change issues. Some of the ideas will not work in the village. Oil fired heaters will be phased out by 2035. Provide sessions for the village to look at solutions. Solar Allotments; smaller scale solar farms. Small scale could supply the community and not the grid. Benefits could come back to the community. Try to help reduce the carbon emissions.

Empty Properties, the methodist chapel, Tooks Common Lane, is still empty, sale agreed. Action to contact Suffolk Council again. [RA]

3 Big Common has been empty for 20 years.

Burial Ground, there was discussion, and the Church has informed the Parish Council it was 'gifted'.

8. To discuss any planning applications received:

- a. To receive an update on the Solar Farm and the meeting with RES and LMC, and agree any action. 6 additional passing places are needed; 2 on Top Road, nothing set in stone. LMC did not support RES proposals, report published on the website.
- b. To note the local neighbourhood development plans <http://mettingham.onesuffolk.net/> for Mettingham, Barsham, Shipmeadow, Ringsfield and Weston. and discuss whether ISA would like to be included in the NDP.
The neighbourhood plan came to a halt when there was COVID. Now getting back on track. This is now the option of Ilketshall St Andrew joining the villages. A referendum in 2019, the village of St Andrews and St Johns opted to not have a neighbourhood plan. RA to put in the newsletter. [RA]

9. To discuss Parish Council issues:

- a. To discuss the outstanding issues with the RoSPA report and agree any action. The kite sign has been delivered. There was an agreement to purchase another one.
Nothing else has been done on the RoSPA report recommendations.

10. To discuss any highways issues:

- a. To receive data from the VAS. This has just been sited, for the next lot of statistics.

11. To discuss and agree the finances:

- a. Payments for the month

Payment summary

8th January 2024

Date	cheque payee	Ref	Cheque Number	Total
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08/01/2024	Cheque to Tina Newby	100423	£730.66
	Wages Nov and Dec		£479.94
	Expenses		£11.25
	No kite sign		£24.69
	HMRC		£214.78
	Total		
	Payments		£730.66

The payment £730.66 were Unanimously approved.

- b. Update on the finances for 2023-24, the bank balances are in a state good, of £7,198.68.
- c. To note the internal auditor for this financial year. It was noted that Adrian Sampson will be doing the internal audit again this year.
- d. To receive an update on bank accounts and the new Unity Bank Accounts. No update. Clerk to check on the status. [Clerk]
- e. To review and the budget for 2024-2025; The budget was agreed at £7,900 this year.
- f. To review and agree the precept setting for 2024-2025; The precept was again to at 8.18%, £7,909.47, £5.22 per year / .10p per week for Band D properties.

12. To note correspondence:

- a. Judy Cloke's report; noted.
- b. District Councillors report; noted.
- c. Leaders report; noted.
- d. Email correspondence from Ellingham and Kirby Cane Councillor; noted.

13. To discuss the other meetings held between the Parish Council meetings:

- a. Village Hall Report; noted.
- b. Commons and Land Management Company; meeting will be held in February 2024.

14. Date of next meeting: 4th March 2024. Planning meetings will be extra-ordinary meetings, as and when necessary.

No more business to transact the Chairman closed the meeting at 9.17pm

Signed.....

Date.....